

**NEBRASKA REAL PROPERTY APPRAISER BOARD  
NRPAB OFFICE MEETING ROOM, FIRST FLOOR  
NEBRASKA STATE OFFICE BUILDING  
301 CENTENNIAL MALL SOUTH, LINCOLN, NE**

**February 16, 2017 Meeting Minutes**

**A. OPENING**

Chairperson Christopher Langemeier called to order the February 16, 2017 meeting of the Nebraska Real Property Appraiser Board at 9:02 a.m., in the Nebraska Real Property Appraiser Board meeting room located on the first floor of the Nebraska State Office Building, 301 Centennial Mall South, Lincoln, Nebraska.

**B. NOTICE OF MEETING**

Chairperson Langemeier announced the notice of the meeting was duly given, posted, published, and tendered in compliance with the Open Meetings Act, and all board members received notice simultaneously by email. Publication of official notice of the meeting appeared in the February 13, 2017 edition of the *Lincoln Journal Star*, a legal newspaper of general circulation in this state, as required by the Open Meetings Act. The agenda was kept current in the Nebraska Real Property Appraiser Board office and on the Board's website. Materials generally used by the Board for this meeting were available in the public folder for inspection by the public, and in accordance with the Open Meetings Act. A copy of the Open Meetings Act was available for the duration of the meeting. For the record, Board Members Christopher Langemeier, Benjamin Hynek, David Bloxham, and Marc Woodle were present. Also present were Director Tyler Kohtz, Compliance and Education Officer Grant Krieger, and Business and Licensing Specialist Allison Nespor.

**ADOPTION OF THE AGENDA**

Chairperson Langemeier reminded those present for the meeting that the agenda cannot be altered 24 hours prior to the meeting except for emergency items according to the Open Meetings Act. Board Member Bloxham moved to adopt the agenda as printed. Board Member Hynek seconded the motion. With no further discussion, the motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

***The Nebraska Real Property Appraiser Board will meet in executive session for review of applicants and enforcement matters.***

Board Member Hynek moved that the Board go into executive session for the purpose of reviewing applicants for credentialing; applicants for appraisal management company registration; investigations; pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation; and employee performance evaluation. A closed session is clearly necessary to prevent needless injury to the reputation of those involved. Chairperson Langemeier asked for a second. Board Member Bloxham seconded the motion. The time on the meeting clock was 9:03 a.m. The motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

Break from 10:02 a.m. to 10:16 a.m.

Board Member Bloxham moved to come out of executive session at 11:02 a.m. Board Member Hynek seconded the motion. The motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

## **G. WELCOME AND CHAIR'S REMARKS**

Chairperson Langemeier offered no comments.

## **H. BOARD MEETING MINUTES**

### **1. APPROVAL OF January 19, 2017 MEETING MINUTES**

Chairperson Langemeier asked for any additions or corrections to the January 19, 2017 minutes. With no further discussion, the Chairman called for a vote. Board Member Bloxham moved to adopt the January 19, 2017 meeting minutes as presented. Board Member Hynek seconded the motion. The motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

## **I. DIRECTOR'S REPORT**

### **1. APPRAISER COUNT REPORT**

Director Kohtz presented seven charts outlining the number of appraisers as of February 16, 2017, and asked for any questions or comments. There was no further discussion.

### **2. TEMPORARY PERMIT REPORT**

Director Kohtz presented three charts outlining the number of temporary permits issued as of January 31, 2017, and asked for any questions or comments. There was no further discussion.

### **3. SUPERVISORY APPRAISER COUNT REPORT**

Director Kohtz directed the Board to Page I.5, and informed it that two new charts have been added to the Director's Report. The two charts include, "Number of Active Registered Supervisory Appraisers – 13 Month" and "Number of Registered Supervisory Appraisers – 5 Year Trend." The Director indicated that former board member Kubert requested these charts a while back, but the agency just now has the capabilities and the data to produce these reports. This is also the reason why the data is currently so limited. In the future, these reports will grow.

### **4. AMC COUNT REPORT**

Director Kohtz presented two charts outlining the number of AMCs as of February 16, 2017, and asked for any questions or comments. There was no further discussion.

### **5. CREDENTIAL RENEWAL PROGRESS REPORT**

Director Kohtz presented two charts outlining the credential renewals progress through February 8, 2017. Director Kohtz summarized each chart, and informed the Board that renewals are still inching along. There was no future discussion.

Director Kohtz finished his report by thanking BLS Nespor and CEO Krieger for their hard work this week preparing for the meeting while he was out sick.

## **J. FINANCIAL REPORT AND CONSIDERATIONS – FEBRUARY 2017**

### **1. APPROVAL OF JANUARY RECEIPTS AND EXPENDITURES**

The receipts and expenditures for January were reviewed by the Director by line item with the Board. Director Kohtz brought attention to postage expense, and informed the Board that the \$242.69 includes the costs of mailing non-renewal notices sent at the beginning of the year. The Director then brought attention to awards expense, and indicated that the \$28.00 expense was for Board Member Woodle's plaque.

For the Real Property Appraiser Program, which includes both the appraiser fund and the AMC fund, a total of \$25,889.21 in expenditures and \$15,448.93 in revenues were reported. As of the end of January, expenses amount to 41.58 percent of the budgeted expenditures for the fiscal year; 58.90 percent of the fiscal year has passed. Director Kohtz finished by presenting three charts outlining the Agency twenty-five month expenses and revenues, historic cash balance, and twenty-five month cash balance.

Board Member Hynek moved to accept and file the January 2017 financial reports for audit. Board Member Bloxham seconded the motion. The motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

**2. FY 2016-17**

Director Kohtz informed the Board that the Legislature's FY 2016-17 mid-biennium budget adjustments have been passed and signed by the Governor. The Board's budget for FY 2016-17 was untouched.

**3. 2017-2019 BIENNIAL BUDGET**

Director Kohtz informed the Board that the funds for the Compliance and Education Officer position are included in the Appropriations Committee's preliminary 2017-2019 Biennial Budget. There were some minor changes to insurance expenses and PSL due to changes to the projected government rates, but for the most part, the preliminary budget is exactly what was expected. The Director informed the Board that he intends to testify in support of the Committee's preliminary 2017-2019 Biennial Budget at the Board's hearing on February 22, 2017.

**4. OFFICE CHAIR REPLACEMENT**

Director Kohtz presented a request to replace the office chair in the Director's office due to the current chair's age and wear. Board Member Bloxham asked if the cost is the listed \$458.00. The Director informed him that he is correct. Board Member Bloxham moved to approve the request to replace the office chair at \$458.00 as shown. The motion was seconded by Woodle, and carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

**5. PER DIEMS**

Director Kohtz informed the Board that he has no per diem requests for this meeting. Chairperson Langemeier asked if any board members had a request for the Board to consider. There was no further discussion.

**K. GENERAL PUBLIC COMMENTS**

Chairperson Langemeier asked for any public comments. With no comments, the Chair proceeded to Education.

**L. EDUCATION**

Board Member Bloxham moved to approve the following actions on education activities and instructors as listed:

**NEW CONTINUING EDUCATION ACTIVITIES AND INSTRUCTORS**

**Nebraska Department of Revenue**

IAAO Course 332 Modeling Concepts (C21703) / 30 Hours –

Barry Couch, Rick Stuart, Marion Johnson

## **RENEWAL OF CONTINUING EDUCATION ACTIVITIES AND INSTRUCTORS**

### **Nebraska Department of Revenue**

How to Critique an Appraisal - IAAO (C21211) / 7 Hours –

Barry Couch, Rick Stuart, Marion Johnson, Alan Dornfest

Marshall & Swift Cost Approach - IAAO 162 (C21212) / 15 Hours –

Barry Couch, Rick Stuart, Marion Johnson

Restructuring Income/Expense Statements - IAAO 932 (C21213) / 7 Hours –

Barry Couch, Rick Stuart, Marion Johnson, Alan Dornfest

Highest & Best Use - IAAO 158 (C21216) / 15 Hours –

Barry Couch, Rick Stuart, Marion Johnson

Fundamentals of Real Property Appraisal - IAAO 101 (C21217) / 30 Hours –

Barry Couch, Rick Stuart, Marion Johnson

### **INSTRUCTORS ONLY**

#### **International Right of Way Association**

Principles of Real Estate Engineering (C21321): Alan Morganfield

Seconded by Hynek. Chairperson Langemeier called for the vote. The motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

## **M. UNFINISHED BUSINESS**

### **1. BOARD MEMBER RECOGNITION**

Director Kohtz informed the Board that former board member Lynne Heiden provided some additional names. The next step to finding the remaining names would be to visit the state archives or the state library.

### **2. OPEN 2ND CONGRESSIONAL DISTRICT CERTIFIED REAL PROPERTY APPRAISER REPRESENTATIVE POSITION: No update.**

### **3. OPEN 3RD CONGRESSIONAL DISTRICT CERTIFIED REAL PROPERTY APPRAISER REPRESENTATIVE POSITION**

Director Kohtz informed the Board that there is one new application for the open 3rd Congressional District position. The Director then asked the Board if it had any requests or comments to pass along to the Governor's office. The Board had no requests or comments. The Director then requested that if any board member has a comment for the Governor's office, to please call or email him.

## **N. NEW BUSINESS**

### **1. APPRAISAL RELATED TO THE CARBON MONOXIDE SAFETY ACT**

Director Kohtz presented LB34 from 2015 concerning the Carbon Monoxide Safety Act. The Director provided a brief summary of this bill, and informed the Board that Board Member Bloxham asked what effects this bill has on appraisals. Board Member Bloxham provided further summary, and indicated that LB34 includes requirements for having carbon monoxide alarms installed in single-family, multi-family, and rental properties as of January 1, 2017. Chairperson Langemeier indicated that the Real Estate Commission has issued a new Seller Property Condition Disclosure Form that likely includes this information, but he has not looked at it yet. Board Member Woodle asked if this would be a good topic for the newsletter. Director Kohtz responded that it would be. Board Member Bloxham indicated that it would be good to bring it to the appraiser community's attention since most appraisers are likely unaware of the carbon monoxide alarm installation requirements. The Director informed the Board that an article concerning the Carbon Monoxide Safety Act will be included in the next newsletter.

### **2. SCAM ON APPRAISERS**

Director Kohtz presented an email received from Board Member Woodle concerning a phishing scam directed at appraisers. Board Member Woodle indicated that he received the actual scam email, so it is reaching Nebraska credentialed appraisers. Director Kohtz reminded the Board that a few years ago an email scam directed at appraisers was also active, but it was contained in California. Board Member Woodle asked if attention could be brought to this matter in the newsletter. Director Kohtz indicated that it could be. The Board agreed that attention should be brought to this phishing scam in the next newsletter. The Director informed the Board that this scam will be included in the next newsletter.

## **O. LEGISLATIVE REPORT AND BUSINESS**

### **1. CURRENT LEGISLATION**

Director Kohtz presented the legislative report of the current session to the Board for review. The Director informed the Board that the report now includes all Real Estate Commission bills and all Department of Banking bills as requested at the January meeting. The Director continued by informing the Board that he will provide a summary of the critical bills, but will not discuss the less critical bills unless a board member requests discussion.

**LB17** – The Director informed the Board that the hearing before the Banking, Commerce, and Insurance Committee took place on January 24, 2017. Proponents included Senator Craighead, NRPAB, and the NBA. There was no opposition and no neutral testimony. The bill was placed on General File with an 8-0 vote. Senator Craighead's office intends have the bill placed on the Consent Agenda. As of now, the bill is progressing nicely.

**LB36** – The Director informed the Board that the hearing before the Government, Military and Veterans Affairs Committee took place on January 20, 2017. According to the transcripts, it appears to be well received by the Committee members. There was mostly support for this bill, but also one letter in opposition.

**LB85** – The Director informed the Board that this bill was placed on General File with an 8-0 vote.

**LB101** – The Director informed the Board that this bill was placed on General File with an 8-0 vote.

- LB127** – Director Kohtz informed the Board that Senator Groene submitted an amendment at the hearing of February 2, 2017 to remove all state agencies from the bill. Director Kohtz indicated that this bill is no longer relevant to the Board, so shall it be removed. The Board agreed to remove this bill from the legislative report.
- LB140** – Director Kohtz informed the Board that this bill was placed on General File with an 8-0 vote.
- LB184** – Director Kohtz informed the Board that this bill was placed on General File with an 8-0 vote.
- LB185** – Director Kohtz informed the Board that this bill was placed on General File with an 8-0 vote.
- LB186** – Director Kohtz informed the Board that this bill was placed on General File with an 8-0 vote.
- LB196** – Director Kohtz informed the Board that this bill was placed on General File with an 8-0 vote.
- LB299** – Director Kohtz informed the Board that there has been quite a bit of activity during the past few days concerning LB299. The Director presented multiple emails in which other state agencies were lining up in opposition to the bill. Board Member Woodle noted that the Department of Education is testifying in opposition. Director Kohtz asked the Board if it had interest in a position. Chairperson Langemeier indicated that the Board testifying would have little impact. Also, we should still be concerned by the source and intent of the bill. Chairperson Langemeier finished by saying that opposition from professional organizations would be the best case scenario. Board Member Hynek asked if the Appraisal Institute has been notified yet. Director Kohtz responded that he has not made contact with the Appraisal Institute. Chairperson Langemeier requested that Director Kohtz reach out to the Appraisal Institute, the Nebraska Banker’s Association, and the Nebraska Realtor’s Association. Director Kohtz informed the Board that he will do that.
- LB327** – This bill is the State Government appropriations bill for the 2017-2019 biennium. There was no further discussion.
- LB464** – Director Kohtz informed the Board that this bill is new to the legislative report, and it requires the Secretary of State to post other statutorily required information on its website, along with the proposed rules, regarding the adoption of rules and regulations. The Director continued by saying that the information referenced is already required, so it would not create a hardship for the agency.
- LB530** – Director Kohtz informed the Board that this is a new bill to the legislative report, and that he is bringing attention to this bill because the intent and language is unclear. It is requiring agencies to turn over fiscal information to the Legislative Fiscal Analyst, but removes the words, “when requested,” which leaves it open as to what fiscal information and when it is to be provided. Chairperson Langemeier indicated that he will follow up with Senator Harr to gather more information regarding the intent of this bill and the financial information referenced in the bill.

**LB551** – Director Kohtz informed the Board that this is the real property appraiser qualifications bill introduced by Senator Walz. The hearing for the bill before the Banking, Commerce and Insurance Committee is scheduled for March 13, 2017. Director Kohtz informed the Board that he has reviewed the language for Senator Walz’s office, and if the criteria as proposed are adopted by the AQB, this bill would contain all the changes needed for the Board to be compliant with the Real Property Appraiser Qualifications Criteria. The Director continued by saying, “the problem is that the AQB has stated that they intend to release the next exposure draft in mid-March, which means that the earliest public hearing would likely take place in April, with a potential adoption in late April or May. This would leave no time for this bill to move through the legislature this session.” Chairperson Langemeier responded, “This bill is positioned to move once the AQB adopts changes. If it doesn’t move until next year, that is ok, but the foot is in the door.” Director Kohtz asked the Board if, or how, it would like him to testify. Chairperson Langemeier indicated that he should testify on the Board’s behalf in a neutral capacity, with the position that the Board will support this bill if the AQB adopts the proposed criteria, or if an amendment is offered to address any additional changes proposed to the criteria by the AQB. The Director informed the Board that he will testify in a neutral capacity.

Director Kohtz finished the legislative report by asking if any members had any other bills that they would like to discuss. There were no additional bills offered and no further discussion.

**2. TITLE 298**

Director Kohtz informed the Board that Title 298 is at the Governor’s office and he expects a signature soon. Chairperson Langemeier indicated that this is great news.

**3. OTHER LEGISLATIVE MATTERS**

Director Kohtz asked the Board if it had any other legislative matters that it wished to discuss. There was no further discussion.

Break from 12:01 p.m. to 12:06 p.m.

**P. BOARD POLICIES AND PROCEDURES**

**1. COMPLIANCE FORMS AND PROCEDURES**

**a. SME/Standard 3 Reviewer Training and Evaluation Program:** Director Kohtz presented the Standard 3 Review/SME Program Questions to the Board for review, and indicated that staff is ready to begin working on the SME/Standard 3 Reviewer Training and Evaluation Program again now that renewal season has passed. The Director informed the Board that this list of questions was presented at the end of 2016, but there was no movement on it. Chairperson Langemeier asked the Board if it had any issues with tabling this discussion until strategic planning. The rest of the Board offered no objection to this suggestion. Director Kohtz informed the Board that he will remove this item from the agenda and place it on the strategic planning agenda.

**Q. OTHER BUSINESS**

**1. BOARD MEETINGS**

**a. 2017 Board Meeting Schedule**

Director Kohtz presented the proposed 2017 board meeting calendar to the Board for consideration. With no discussion, Board Member Hynek moved to approve the 2017 board meeting calendar. The motion was seconded by Bloxham, and carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

## **2. CONFERENCES/EDUCATION**

### **a. 2016-17 15-Hour USPAP Course; March 28-29, 2017**

Director Kohtz presented the 2016-17 15-Hour USPAP Course offered by the Moore Group March 28-29, 2017 to the Board, and requested approval for Business and Licensing Specialist Nesor to attend. Board Member Bloxham moved to approve BLS Nesor for attendance at the 2016-17 USPAP Course on March 28-29, 2017 as presented. The motion was seconded by Hynek, and carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

### **b. TAF/AARO Level I Investigator Training: May 8-10, 2017 – Tampa, FL**

Director Kohtz brought attention to the Level I Investigator Training taking place May 8th through May 10th, and requested approval for BLS Nesor to attend. Board Member Bloxham moved to approve BLS Nesor for attendance at the Level I Investigator Training May 8-10, 2017 in Tampa, Florida. The motion was seconded by Hynek, and carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

## **3. MEMOS FROM THE BOARD: No discussion.**

## **4. QUARTERLY NEWSLETTER: Director Kohtz informed the Board that an article will be included for the appraiser focused phishing email and the Carbon Monoxide Safety Act.**

## **5. APPRAISAL SUBCOMMITTEE**

### **a. ASC Rulemaking Freeze**

Director Kohtz presented the Appraisal Subcommittee's statement concerning the rulemaking freeze implemented by the White House Chief of Staff. The proposed revised Policy Statements will be affected by this freeze, along with the proposed rules to implement the collection and transmission of annual AMC Federal Registry fees. The Director continued by saying that, unless something changes, it will be very difficult for the ASC to implement rules. They don't have a lot of rules to begin with and the White House has proposed that two rules must be removed before one can be implemented. This may also affect the ASC's ability to audit states for compliance with the AMC Final Rule.

## **6. APPRAISAL FOUNDATION**

### **a. The Appraiser Qualifications Board Engages Practical Applications Panel: No discussion.**

### **b. Appraiser Qualifications Board Public Meeting – April 7, 2017; Tampa, FL**

Director Kohtz informed the Board that the next meeting of the Appraiser Qualifications Board is on April 7, 2017 in Tampa, Florida. There was no discussion.

### **c. Appraisal Standards Board Q&A: February 9, 2017**

Director Kohtz presented the Appraisal Standards Board Q&A for February 2017, and informed the Board that the first question pertains to business valuation and is not relevant. The second question pertains to engagement of an assignment for the same property by the same client through two different AMCs on the same day. The appraiser asked if prior service would need to be disclosed. The answer indicates that, yes, the prior service would need to be disclosed on the second report completed because one report was submitted before the second report. There was no discussion.

### **d. The Appraisal Foundation Reexamines Valuation Advisories**

Director Kohtz presented a press release from The Appraisal Foundation in which it indicates that the activities of the Appraisal Practices Board have been temporarily suspended. There was no discussion.



**e. TAF and the U.S. Department of Justice Announce New Edition of the Uniform Appraisal Standards for Federal Land Acquisitions**

Director Kohtz presented a press release from The Appraisal Foundation in which it indicates that a new version of The Yellow Book has been promulgated by the Interagency Land Acquisition Conference. The Director informed the Board that he could not get to the details without purchasing The Yellow Book, so if the Board would like more details, please let him know. There was no discussion.

**7. IN THE NEWS**

**a. Appraisal Buzz Article – AMCs Required to Pay C&R Fees to Appraisers in NC**

Director Kohtz presented an Appraisal Buzz Article titled “AMCs Required to Pay C&R Fees to Appraisers in NC” to the Board for review. The Director informed the Board that this is the first attempt to enforce C&R that takes a two pronged approach. First, a standard is established by utilizing the VA Fee Schedule; second, an AMC may pay a fee that deviates from the schedule if the stated factors are addressed and documented. The Director finished by indicating that it will be interesting to see how this law stands up when challenged. Chairperson Langemeier responded that this approach would work for fees that exceed the VA Fee Schedule, but still, how would an AMC justify paying a fee below the VA Fee Schedule amount. Board Member Bloxham indicated that an assignment with a reduced scope would fit with this language.

**C. CONSIDERATION OF APPLICANTS AS NEBRASKA REAL PROPERTY APPRAISER**

Board Member Hynek moved to take the following actions for the applicants as listed:

**SA(1)-T2016015 / Deny; send advisory letter**

**SA(2)-T2016015 / Approve as Supervisory Appraiser contingent on receiving Trainee Real Property Appraiser signature on the submitted application. Send advisory Letter.**

**CR17002R / Approve as a Certified Residential Real Property Appraiser.**

**CR17003R / Approve as a Certified Residential Real Property Appraiser.**

**CR17004R / Approve as a Certified Residential Real Property Appraiser.**

**CG17004R / Approve as a Certified General Real Property Appraiser.**

**CG17005R / Approve as a Certified General Real Property Appraiser.**

**CG17006R / Approve as a Certified General Real Property Appraiser.**

**CG17007R / Approve as a Certified General Real Property Appraiser.**

**CG17008R / Approve as a Certified General Real Property Appraiser.**

**CG17009R / Hold; return application for proper signatures.**

**CG16009 / Education and Experience accepted; approve to sit for exam, and authorize Director to issue credential upon successful completion of exam. Send redacted copy of Standard 3 Review Report.**

**CG16021 / Education and Experience accepted; approve to sit for exam, and authorize Director to issue credential upon successful completion of exam. Send redacted copy of Standard 3 Review Report.**

Board Member Bloxham seconded the motion. Motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

Board Member Hynek moved to approve all renewal applications received at the Board’s office postmarked between January 18, 2017 and February 14, 2017 with advisory letters. Board Member Bloxham seconded the motion. Motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

**D. REGISTRATION AS APPRAISAL MANAGEMENT COMPANY**

Board Member Hynek moved to take the following actions for AMC applicants as listed:

**NE2016013 / Approve for registration as an appraisal management Company; send advisory letter.**

Board Member Bloxham seconded the motion. Motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

**E. CONSIDERATION OF DISCIPLINARY ACTIONS/ ENFORCEMENT MATTERS**

Board Member Hynek moved to take the following enforcement actions:

**14-22 / Close.**

**14-23 / Close.**

**14-24 / Close.**

**14-26 / Close.**

**14-27 / Close.**

**15-19 / Authorize Special Assistant Attorney General Blake to file formal charges for violation of Neb. Rev. Stat. § 76-2237 and N.R.S. § 76-2238 (4)(16).**

**16-02 / Ongoing.**

**16-07 / Ongoing.**

**16-11 / Ongoing.**

**16-13 / Dismiss without prejudice; send advisory letter.**

**16-18 / Ongoing.**

Board Member Bloxham seconded the motion. Motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

**F. CONSIDERATION OF OTHER EXECUTIVE SESSION ITEMS**

The Board discussed an organization that submitted an application for approval of a registration as an appraisal management company to the Board on May 9, 2013. The submitted application included the answer “No” to the question, “Is the applicant currently under investigation by any regulatory agency in Nebraska or any other jurisdiction?” On December 23, 2016, the Board received notice of a Consent Agreement signed by the organization on May 14, 2013 in another jurisdiction. Failure to disclose this information may be a violation of Neb. Rev. Stat. § 76-3216 (1) (c). Board Member Hynek moved to open grievance 17-01 and proceed with investigation for the alleged violation of Neb. Rev. Stat. § 76-3216 (1) (c). Board Member Bloxham seconded the motion. Motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye.

**R. ADJOURNMENT**

Board Member Bloxham moved to adjourn the meeting. Board Member Hynek seconded the motion. Motion carried with Hynek, Bloxham, Woodle, and Langemeier voting aye. At 12:36 p.m. Chairperson Langemeier adjourned the February 16, 2017 meeting of the Real Property Appraiser Board.

Respectfully submitted,

Tyler N. Kohtz  
Director

These minutes were available for public inspection on March 3, 2017, in compliance with Nebraska Revised Statute §84-1413 (5).