



301 Centennial Mall South, First Floor
PO Box 94963
Lincoln, NE 68509-4963
<https://appraiser.ne.gov/>
402-471-9015

APPLICATION FOR REGISTRATION AS NEBRASKA SUPERVISORY REAL PROPERTY APPRAISER

APPLICATION INFORMATION

Nebraska Real Property Appraiser Credential Number: _____

Date of Application: _____

Name: _____
Last First Middle

Business Name: _____

Principal Place of
Business Address: _____
PO Box or Street Number City State Zip Code + 4

Business Email Address Business Area Code + Phone Number

Secondary or
Residential Address, if different: _____
PO Box or Street Number City State Zip Code + 4

Email Address Area Code + Phone Number

CURRENT TRAINEES (Trainee real property appraisers for whom you have already been approved as supervisory real property appraiser) Include any trainee real property appraisers for whom you are approved as supervisory real property appraiser in any other jurisdiction.

Name: _____

Credential Number: _____ Credentialing State: _____

Name: _____

Credential Number: _____ Credentialing State: _____

Name: _____

Credential Number: _____ Credentialing State: _____

TRAINEE REAL PROPERTY APPRAISER INFORMATION

Nebraska Real Property Appraiser Credential Number (if trainee real property appraiser is already credentialed): _____

Date Trainee Real Property Appraiser Credential Issued (if already credentialed): _____

Name: _____
Last First Middle

Business Name: _____

Principal Place of Business Address: _____
PO Box or Street Number City State Zip Code + 4

Business Email Address Business Area Code + Phone Number

Secondary or Residential Address, if different: _____
PO Box or Street Number City State Zip Code + 4

Email Address Area Code + Phone Number

DISCIPLINARY QUESTIONS

1. Have you surrendered a Nebraska appraiser credential, or an appraiser credential, or any other registration, license, or certification, issued by any other regulatory agency or held in any other jurisdiction, in lieu of disciplinary action pending or threatened within the three-year period immediately preceding the date of application?
☐ YES ☐ NO
2. Has your Nebraska appraiser credential, or your appraiser credential or any other registration, license, or certification issued by any other regulatory agency or held in any other jurisdiction, been revoked or suspended within the three-year period immediately preceding the date of application?
☐ YES ☐ NO
3. Has disciplinary action been taken against your appraiser credential or any other registration, license, or certification issued by any regulatory agency or held in any jurisdiction within the five-year period immediately preceding the date of application?
☐ YES ☐ NO
4. Are disciplinary proceedings pending against you or are you currently under investigation by any regulatory agency in Nebraska or in any other jurisdiction?
☐ YES ☐ NO
5. Have you successfully completed disciplinary action by the Board or any other jurisdiction, which action limited your legal eligibility to engage in real property appraisal practice within three years immediately preceding the date the written request for approval as supervisory real property appraiser is submitted by the applicant or trainee real property appraiser?
☐ N/A ☐ YES ☐ NO

If you answered yes to any of the above questions, provide a brief statement that includes all significant details, the circumstances surrounding the matter, the name of any persons involved, and resolution or conviction on a separate sheet. Provide copies of all official records related to the matter, including convictions, orders, and/or settlement agreements. The credential status of an applicant, including current standing and any disciplinary action imposed against his or her credentials, will be verified through the Appraiser Registry of the Appraisal Subcommittee of the Federal Financial Institutions Examination Council.

APPLICATION CHECKLIST

Include the following items with your completed application:

- ☐ Completed application form.
- ☐ Proof of completion of a board-approved supervisory real property appraiser and trainee course as a certified residential or certified general real property appraiser prior to date of this application.

Date completed (month, year): _____

I hereby attest that I have included all required materials and completed the submitted application in its entirety. I understand that, should my application be found to be incomplete, it will not be processed and may be returned to me.

Print Name: _____
Last First Middle

Applicant's Signature Date

AFFIDAVIT OF SUPERVISORY REAL PROPERTY APPRAISER

The foregoing statements are made for the purpose of procuring Supervisory Real Property Appraiser registration. I hereby consent that these statements may be used as evidence by the Real Property Appraiser Board of the State of Nebraska, or in any court in Nebraska where a violation of the said Real Property Appraiser Act is claimed, and that the application, representations, and statements made herein to procure Supervisory Real Property Appraiser registration may at any time be used in evidence.

I have read and will comply with the *Uniform Standards of Professional Appraisal Practice* and the Real Property Appraiser Act. I hereby certify that I understand the types of misconduct for which disciplinary proceedings may be initiated.

I also expressly agree that the Nebraska Real Property Appraiser Board reserves the right to go outside this application for information as to my trustworthiness and competency to act as a real property appraiser in the State of Nebraska.

I also hereby authorize any agency of federal, state, or local government, consumer reporting agency, present or former employer, or any other individual, partnership, corporation, or association, in this or any other state, to furnish to the Nebraska Real Property Appraiser Board, or its representatives, any information bearing upon my reputation for honesty, trustworthiness, integrity, and competence to transact business of a real property appraiser in such manner as to safeguard the interest of the public. Such information may include, but is not limited to, records of arrests for criminal offenses, the circumstances involved in any such arrests, the suspension or revocation of any license authorizing me to engage in any profession or occupation, or the rejection of my application for such license, and the reason for such suspension, revocation, or rejection.

I hereby state that I have fully read and understand the questions presented on this form and have answered all questions truthfully and completely. I acknowledge that my failure to make a full and accurate disclosure of any information called for herein may result in the denial or withdrawal of my right to supervise trainee real property appraisers. I recognize that by signing the appraisal reports of the above-mentioned trainee real property appraiser, I accept full responsibility for the assignment results and their compliance with the Uniform Standards of Professional Appraisal Practice. I acknowledge that I will be required to personally inspect all properties until I have determined that the trainee real property appraiser is competent in accordance with the Competency Rule of the Uniform Standards of Professional Appraisal Practice. I acknowledge that I am required to maintain a log of completed appraisal reports jointly with the trainee real property appraiser. I am aware that I may not supervise more than three trainee real property appraisers simultaneously. I understand that I am required to comply with the Real Property Appraiser Act while fulfilling my obligations as a supervisory real property appraiser.

I CERTIFY THAT THE STATEMENTS MADE IN THIS APPLICATION AND ALL ATTACHMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT I HAVE NOT SUPPRESSED ANY INFORMATION THAT MIGHT HAVE A BEARING ON THIS APPLICATION.

Signature of Trainee
Real Property
Appraiser/Applicant

Date: _____

Signature of Supervisory
Real Property Appraiser
Applicant:

Date: _____

State of: _____)
County of: _____) ss.

The foregoing instrument was acknowledged before me this _____ day of _____ 20 _____

by _____
Print Supervisory Real Property Appraiser Applicant's Name

(Notary Seal Here)

Signature of Notary Public



DIRECTIONS

1. Complete entire application. If required information is not provided, application will be considered incomplete and may be returned to you.
Note: Supervisory Real Property Appraiser Applicant and Trainee Real Property Appraiser/Applicant are both required to sign the application. Only the Supervisory Real Property Appraiser Applicant's signature is required to be notarized.
2. Along with the application, the following documentation is also required to be included:
 - a. Proof of the most recently completed board-approved supervisory real property appraiser and trainee course completed as a certified residential or certified general real property appraiser.
3. Mail application and supporting documentation to:
NEBRASKA REAL PROPERTY APPRAISER BOARD
PO BOX 94963
LINCOLN, NE 68509-4963
or email to nrpab.credentialing@nebraska.gov. Street address for FedEx or UPS is NEBRASKA REAL PROPERTY APPRAISER BOARD, 301 CENTENNIAL MALL SOUTH, FIRST FLOOR, LINCOLN NE 68508
4. Questions or concerns may be directed to NRPAB staff at 402-471-9015 or nrpab.credentialing@nebraska.gov.

ADDITIONAL INFORMATION

- If a trainee real property appraiser credential application has not been submitted prior to the submission of the supervisory real property appraiser application, it is required to be submitted along with the application for supervisory real property appraiser.
- A board-approved supervisory real property appraiser and trainee course is required to be completed as a certified residential or certified general real property appraiser prior to the date of application to be a supervisory real property appraiser.
- A supervisory real property appraiser may not supervise more than three trainee real property appraisers simultaneously. This includes trainee real property appraisers in jurisdictions other than Nebraska.
- A supervisory real property appraiser is required to:
 - Hold a Certified Residential or Certified General real property appraiser credential for a minimum of three years immediately preceding the date of application.
 - Be in good standing at the time of application.
 - Have not successfully completed disciplinary action by the board or any other jurisdiction, which action limited the real property appraiser's legal eligibility to engage in real property appraisal practice within three years immediately preceding the date the written request for approval as supervisory real property appraiser is submitted by the applicant or trainee real property appraiser on a form approved by the board.
- A certified real property appraiser that has been approved by the Board as a supervisory real property appraiser, and is currently acting in a supervisory capacity for one or more trainee real property appraisers, may use the title supervisory appraiser or designation "S.A." in conjunction with his or her name.