NRPAB
Nebraska Real Property Appraiser Board

SUBJECT MATTER EXPERT (SME) SERVICES CONTRACTOR USPAP COMPLIANCE REVIEW REPORT CHECK SHEET

To be completed by SME Contractors who use a USPAP Compliance Review Report format other than the form made available by the Board

Grievance Number: _____	
Contractor completed review of the subject report for compliance with the National Uniform Standards of Professional Appraisal Practice ("USPAP"), including the Ethics Rule, Record Keeping Rule, Competency Rule, Scope of Work Rule, Jurisdictional Exception Rule, and any applicable Standards Rule.	☐
Contractor communicated specific violations of USPAP in writing, referenced the proper rule, and included appropriate documentation and/or information to substantiate each finding. Contractor did not report only that the rule was not met.	☐
Contractor obtained, and included in the USPAP compliance review report, any necessary data, documentation, and/or information required to substantiate each finding.	☐
The effective date of Contractor's USPAP compliance review report is the date of the subject report under review, and the certification date of Contractor's UPSAP compliance review report is the actual date the report was completed.	☐
The USPAP compliance review report states that the Nebraska Real Property Appraiser Board is the Client and that the Intended Use of the USPAP compliance review report is to assist the Board in establishing compliance or noncompliance with the minimum standards of USPAP.	☐
Contractor did not offer their opinion concerning the overall state of the subject report regarding compliance or noncompliance with USPAP.	☐
Contractor did not offer their opinion concerning analysis, conclusions, practices, or techniques not related or pertinent to the minimum standards in USPAP.	☐
Contractor did not advocate for a specific result or conclusion concerning this matter, and did not develop and communicate a conclusion with the intent to favor unduly the Board or the Respondent.	☐
Contractor was competent to perform the assignment or acquired the necessary competency prior to completion of the assignment.	☐
Contractor complied with all applicable federal, state and local laws, statutes, codes, ordinances, standards, policies, regulations and rules in effect during the performance of this assignment.	☐
Contractor did not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status during performance of this assignment.	☐

I hereby attest that I developed and communicated a conclusion of compliance or noncompliance in accordance with Standards 3 and 4 of USPAP for the subject report. All conclusions are clear, concise, unremittingly impartial, professional and ethical, and address only the minimum standards of USPAP.

Print Name: _____ (Last) _____ (First) _____ (Middle)

_____ (Contractor's Signature) _____ (Date)