

**NOTICE OF PUBLIC MEETING**  
**Wednesday, October 21, 2015, 9:00 a.m.**  
**Nebraska Real Property Appraiser Board Office, First Floor, Nebraska State Office Building**  
**301 Centennial Mall South, Lincoln, Nebraska**

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**AGENDA**

**A. Opening 9:00 a.m.**

**B. Notice of Meeting (Adopt Agenda)**

*The Nebraska Real Property Appraiser Board will meet in executive session for approval of applicants and enforcement matters. The Board will exit executive session at 11:00 am. If needed, the Board will re-enter executive session at the conclusion of the public agenda items discussion to complete approval of applicants and enforcement matters. The Board will not take action on agenda items C, D, E, and F until executive session is completed.*

**C. Credentialing as a Nebraska Real Property Appraiser** ..... 1-70

**D. Registration as an Appraisal Management Company - None**

**E. Consideration of Disciplinary Actions/Enforcement Matters** ..... 1-96

**F. Consideration of Other Executive Session Items** ..... 1-37

**G. Welcome and Chair’s Remarks (Public Agenda 11:00 am)**

**H. Board Meeting Minutes**

1. Approval of September 23, 2015 Meeting Minutes ..... 1-10

**I. Director’s Report**

1. Appraiser Count Report ..... 1-4

2. Temporary Permit Report ..... 5

3. AMC Count Report ..... 6

**J. Financial Report and Considerations**

1. September Budget Status Report ..... 1-4

2. September MTD General Ledger Detail ..... 5-11

3. Financial Charts ..... 12-14

4. Federal Registry Fee Liability Account Balance ..... 15-16

5. Per Diems

a. Kubert – UNL Career Fair

b. Saxton – AARO Attendance

**K. General Public Comments**

**L. Consideration of Education/Instructor Requests - None**

**M. Unfinished Business - None**

**N. New Business**

- 1. Open 1st Congressional District Certified Real Property Appraiser Representative Position
- 2. Education Approval Flow Chart ..... 1

**O. Legislative Report and Business**

- 1. Title 289 Update ..... 1
- 2. Legislative Performance Audit Committee Report on Use of APA and Best Practices ..... 1

**P. Board Policies and Procedures**

- 1. Board Policies
  - a. Current Board Policies ..... 1
- 2. Forms and Procedures ..... 1
  - a. 2016-17 USPAP Standard 3 Review Form
  - b. Board Meeting Packet Documentation Release Procedures

**Q. Other Business**

- 1. Board Meetings
  - a. November 19, 2015 to November 13, 2015
- 2. Conferences/Education
  - a. Kubert and Kohtz UNL Career Fair Report
  - b. Saxton and Kohtz Fall AARO Conference Report
- 3. Memos From the Board
- 4. Appraisal Subcommittee
- 5. The Appraisal Foundation
- 6. In The News

**R. Adjourn**