

# ***RECIPROCAL REAL PROPERTY APPRAISER CREDENTIAL***

## ***ISSUANCE***

A person currently credentialed to appraise real estate and real property under the laws of another jurisdiction may obtain a credential as a licensed residential real property appraiser, a certified residential real property appraiser, or a certified general real property appraiser by complying with all of the provisions of the Real Property Appraiser Act relating to the appropriate classification of credentialing.

## ***QUALIFICATIONS***

An applicant must be currently credentialed to appraise real estate and real property under the laws of another jurisdiction at the time the application is made to the Board.

According to Neb. Rev. Stat. § 76-2233 (2), if, in the determination of the board, the applicant's jurisdiction of practice specified in an application for credentialing meets or exceeds the requirements of this state, and that jurisdiction is determined to be in compliance with Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989, an applicant of such jurisdiction may, through reciprocity, become credentialed under the Real Property Appraiser Act.

The applicant will be required to demonstrate a general knowledge of Nebraska law as it pertains to real property appraisal activity by successfully completing 70% or more of the questions on a review provided by the Board. The applicant shall have two attempts to successfully complete the review prior to the application being submitted to the Board for review.

## ***STEPS TO RECIPROCAL CREDENTIALING***

1. Complete application and submit to the Board for review. Any application received at the Board's office considered to be incomplete will not be processed, and will be returned to the applicant as incomplete.
2. Along with application, the following documentation must be submitted:
  - a. Application fee in the appropriate amount as specified on the application.
  - b. Two copies of legible ink-rolled fingerprint cards or equivalent electronic fingerprint submissions for delivery to the Nebraska State Patrol in a form approved by both the Nebraska State Patrol and the Federal Bureau of Investigation. The Nebraska State Patrol will not process fingerprints taken more than one year prior to submission. A fingerprint-based national criminal history record check shall be conducted through the Nebraska State Patrol and the Federal Bureau of Investigation with such record check to be carried out by the Real Property Appraiser Board.
  - c. Completed 4-question review of Nebraska law as it pertains to real property appraisal activity.
3. The Board will review the fully completed application at the next regular meeting for final approval as a reciprocal real property appraiser. (The Board may request that the applicant take additional steps prior to final review for credentialing, if deemed necessary by the Board). Pending receipt of applicant's criminal history record check results, the Board may authorize the Director to issue the credential upon completion of the criminal history check.
4. The applicant must submit the credentialing fee and federal registry fee as specified on the application within 30 days of notice from the Board that the application has been approved (including completion of criminal history record check) and the application process is complete.
5. Upon receipt of the credentialing and federal registry fees, the applicant will be issued a credential and will be authorized to act as a Real Property Appraiser in Nebraska.

*If you are submitting documentation for the Board to consider at its next meeting, voluntarily or at the Board's request, please have this documentation to the Board's office by 5 p.m. on Friday, two weeks before the scheduled meeting (e.g. for the Thursday, April 20, 2017 meeting, please have documentation to the Board's office by 5 p.m. on Friday, April 7, 2017). The Board typically meets on the third Thursday of each month.*